

F.No.45/03/2014-FF(P)
Government of India/Bharat Sarkar
Ministry of Home Affairs/Grih Mantralaya
Freedom Fighter Division

2nd Floor, NDCC-II Building,
Jai Singh Road, New Delhi-110 001.
Dated: 22nd August, 2014

CORRIGENDUM

Subject : Revised Policy Guidelines for disbursement of Central Samman Pension to be followed by authorized Public Sector Banks.

Reference this Ministry's communication of even number dated 6th August, 2014 circulating the revised Policy Guidelines for disbursement of Central Samman Pension to be followed by authorized Public Sector Banks.

2. Paras 7 and 8 thereof have been modified, rehashed and reproduced below.

7. Issuance of Fresh PPO

The fresh PPO shall be issued by the Pay and Accounts Office of the Ministry of Home Affairs after the pension sanction letter (as per Annexure X) is issued by the Ministry. For getting the PPO, the pensioner has to submit the following records:

- i) Self-Photograph, in case the pensioner is a dependent spouse/daughter (Joint photograph of husband and wife in case of pensioner being Freedom fighter himself) pasted on a plain paper of size 5.5 cms× 3.5 cms duly attested by an officer of the rank of Tehsildar or above.
- ii) Specimen Signature or Left Thumb Impression on a plain paper duly attested by an officer of the rank of Tehsildar or above.
- iii) Identification Mark mentioned on a plain paper duly attested by an officer of the rank of Tehsildar or above;
- v) Affidavit by Notary on Non-Judicial Stamp paper of Rs 10 about her status as widow/daughter of freedom fighter indicating date of birth ; and
- vi) Photocopy of the Cheque Book, duly attested by the Bank, indicating the Name of Nationalized Public Sector Bank and Bank Account Number from where the pensioner wants to draw the pension. The Bank account should be a single account (and NOT a joint account) in the name of the proposed pensioner

8 Loss/Damage of PPO and issue of duplicate PPO:-

8.1 Loss/Damage of PPO

8.1.1 The moment Bank comes to know that the Disburser portion of a PPO is lost, it should immediately stop the payment of pension and take action against the concerned officers. In case the bank loses the Disburser portion of the PPO, then the bank shall be levied a penalty of Rs 10,000/ for each such case to be paid to P&AO, MHA through a demand draft, drawn in favour of 'P&AO (P&M), MHA'. If a pensioner loses his/her portion of the PPO, then a duplicate PPO may be issued subject to a penalty of Rs 1000/-. The penalty of Rs. 1000/- will be deposited by the pensioner through a demand draft drawn in favour of 'P&AO (P&M), MHA' to the concerned Bank which in turn will pass on the same to P&AO for issue of the duplicate PPO.

8.1.2 There could be following cases of loss/damage of PPOs requiring an issuance of duplicate PPO:-

8.1.3 In case one or both the halves of PPO are lost after commencement of pension:-

- (i) When the pensioner's portion is lost: In case where the pensioner's portion is lost, sometime after commencement of pension, then the paying branch will forward the request of the pensioner, alongwith demand draft of Rs. 1000/- and both halves/disburser's half of the PPO to the CPAO through the Link Branch. CPAO will pass on the same to P&AO, MHA for issue of duplicate PPO (please refer to Rule 26.3 at Annexure-IX of the Scheme of Payment of Pensions to Central Government Civil Pensioners).
- (ii) In case where the disburser's portion is lost: In case where disburser's portion is lost sometime after the commencement of pension, then the Paying branch will report the matter to the Pay & Accounts Office of MHA through the usual channel, i.e. Link Branch, CPAO requesting for issue of duplicate disburser's portion of PPO. (please refer to Rule 26.4 Annexure-IX of the above Scheme).
- (iii) In case both the halves of a PPO are lost after the commencement of the pension, (where a few months/years pension has already been paid) then the bank must submit a detailed report, along with the reasons of such a loss and the efforts made by the bank to locate the disburser's portion to the Ministry along with a certificate that the pensioner is indeed a genuine pensioner. The Ministry shall then in consultation with CPAO, PAO & concerned AG, reconsider the case as a fresh case and issue a fresh sanction letter followed by a new PPO in which it will also be clarified whether arrears (if any) shall be payable or not.

8.1.4 In case one or both the halves of PPO are lost before the commencement of pension:-

- (i) In case, both the halves of PPO are lost before the commencement of pension, then the paying branch to which the matter is reported, will address the concerned Pay & Accounts Office through the usual channel i.e. Link Branch, CPAO etc requesting for issue of a duplicate PPO in favour of the concerned pensioner in terms of the provisions of rule 332-A of Central Treasury Rules (CTRs). (please refer to Rule 26.2 Annexure-IX).
- (ii) Even if one of the portion (either disburser or pensioner portion) is lost before the commencement of pension, still the process under Rule 26.2 should be followed de novo and cancelling the other portion of PPO which is not lost.

8.2 Duplicate PPO:

Issuance of Duplicate PPOs: The duplicate PPOs to be issued (against PPOs lost/torn) can be categorized in two categories –


8.2.1 For PPOs issued before 1.1.1990 – The duplicate PPOs for all those lost PPOs which were issued prior to 1.1.1990 shall be issued by the PAO as per the procedure delineated in the Ministry's Letter No 08/02/2013 – FF(P) dated 31 Jan 2014. (copy attached as Annexure XI).

8.2.2. For PPOs issued after 1.1.1990 – The PAO shall issue the duplicate PPOs for the lost PPOs which were issued after 1.1.1990 as per manner laid down at paragraph 8.1.2 above.

8.3 Procedure of issuance of duplicate PPOs: In case where only the Disburser's portion is lost but the pensioner's portion is available, then, after the completion of the formalities as mentioned in paragraph 26.4 of Annexure IX, the PAO may simply put a stamp of "DUPLICATE PPO" on the Pensioners' Portion of the PPO and the same shall be treated as a duplicate PPO and Bank may retain it as a Disburser Portion. This shall be subject to the Bank paying the penalty of Rs 10,000/- to the PAO as required under paragraph 8.1.1 above. Similar process may be adopted for issuance of duplicate PPO where disburser portion is available but the pensioners' portion is lost subject to the payment of penalty.

If, however, both the portions are lost, then the process as mentioned in paragraph 7 should be followed as if it were a fresh issuance.

3. Rest of the contents of the guidelines remain unchanged.
4. This issues with the approval of the Competent Authority.


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To

1. All the CPPCs of Public Sector Banks.
2. The Chief Controller of Accounts (Home), North Block, New Delhi.
3. The Chief Controller (Pensions), Central Pension Accounting Office, Department of Expenditure, Ministry of Finance, Trikot-II, Bhikaji Cama Place, New Delhi.
4. The Pay & Accounts Officer, Ministry of Home Affairs, 2/10 Jamnagar House, New Delhi.
5. The Director General (SMU), O/o Comptroller & Auditor General of India, Pocket-9, New Building, Deen Dayal Upadhyah Marg, New Delhi-110024.
6. Dy. Controller General of Accounts, O/o the Controller General of Accounts, Ministry of Finance, Department of Expenditure, 7th Floor Lok Nayak Bhawan, New Delhi.
7. All Officers of Freedom Fighters' Division.
8. All processing Sections in Freedom Fighters' Division.